

National School Chaplaincy Programme

Consent Form



We have a new Wellbeing Team member at our school: Melanie Baker. As such, Melanie will be working with your child/ren unless you withdraw your consent by signing and returning the slip below. Melanie will mainly be working with children within the classroom setting but on occasion she may work with children who ask to see her individually.

Our chaplaincy service provider is ACCESS Ministries (Adrian Irwin -G.P.O. Box 5124, Melbourne Vic 3001, 03 98040733).

This information is to help you decide whether to consent to your child receiving Chaplaincy Services through the National School Chaplaincy Programme (NSCP) in a Victorian Government School.

Please read this form carefully. If you need any clarification, please contact Christine McKersie (School Principal) Wycheproof P12 College. This form will cover every child within the family.

Background

The Department of Education and Training (DET) provides educational services for the Victorian Government. Chaplaincy services are provided by DET by agreement with the Commonwealth Government. The NSCP **Chaplaincy Service** aims to support the emotional wellbeing of students by providing pastoral care services and strategies that support the emotional wellbeing of the broader school community.

Pastoral care means looking after the personal needs of students, not just their academic needs, by providing general spiritual and personal support.

Chaplains providing Chaplaincy Services are required to:

- have been recognised through formal ordination, commission, recognised religious qualifications or endorsement by a recognised or accepted religious institution
- have the skills and experience to provide Chaplaincy Services

Further information about chaplaincy services in Victorian Government schools can be found in the NSCP Guidelines, available here:

- <http://www.education.vic.gov.au/school/principals/spag/safety/Pages/chaplaincy.aspx>



Type of Service

Chaplaincy Services at Wycheproof P12 College may be provided in any of the following forms:

- (a) on an individual basis (one-on-one discussions with a student)
- (b) in a group setting (discussions with groups of students), or
- (c) both (a) and (b).

Privacy Protection

DET values the privacy of every individual and is committed to protecting all personal information collected in schools. All school staff, contractors and agents must comply with Victorian privacy law and applicable DET privacy and information policies. In Victorian Government schools the management of 'personal information' and 'health information' (**personal information**) is governed by the *Privacy and Data Protection Act 2014 (Vic)* and *Health Records Act 2001 (Vic)* (collectively, **Victorian privacy law**). Chaplains must follow the Victorian NSCP *Chaplaincy Information, Records and Reporting Policy* which details how chaplains in schools must handle personal information they collect, consistent with Victorian privacy law.

Withdrawal of consent

- You may withdraw your consent at any time by writing to your school. Withdrawing your consent means your child will no longer receive any Chaplaincy Service.

Note: The primary focus of Melanie will be to work with the school welfare team.

Please complete the form below and return to Christine McKersie if you **DO NOT** want your child/ren to work with Melanie.

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I _____ (print name) **DO NOT** give my permission for Melanie to work with my child/children

(a) individually (one-on-one) (please circle one or both)

(b) in group settings

----- (please print child's name/s) Signature: _____

Date: _____